



# **BRANT HALDIMAND NORFOLK Catholic District School Board**

## **Minutes**

Catholic Education Centre  
322 Fairview Drive  
Brantford, ON N3T 5M8

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### **Committee of the Whole Tuesday, February 18, 2025 ♦ 7:00 pm Boardroom**

#### **Trustees:**

Carol Luciani (Chair), Dan Dignard (Vice Chair), Dennis Blake, Bill Chopp, Mark Watson, Riley O'Brien (Student Trustee), Ryan Toft (Student Trustees)

**Regrets:** Rick Petrella

#### **Senior Administration:**

Mike McDonald (Director of Education & Secretary), Rajini Nelson (Superintendent of Business & Treasurer)  
John Della Fortuna, Kevin Greco, Lorrie Temple, Phil Wilson (Superintendents of Education)

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#### **1. Opening Business**

##### **1.1 Opening Prayer**

The meeting was opened with prayer led by Trustee Blake.

##### **1.2 Attendance**

Attendance was as noted above.

##### **1.3 Approval of the Agenda**

Moved by: Bill Chopp

Seconded by: Dan Dignard

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the February 18, 2025, meeting.

**Carried**

##### **1.4 Declaration of Interest – Nil**

##### **1.5 Approval of Committee of the Whole Meeting Minutes – January 21, 2025**

Moved by: Dan Dignard

Seconded by: Dennis Blake

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the January 21, 2025, meeting.

**Carried**

##### **1.6 Business from the Minutes - Nil**

#### **2. Presentations – Nil**

#### **3. Delegations - Nil**

#### **4. Consent Agenda**

##### **4.1 Unapproved Minutes from the Special Education Advisory Committee – January 21, 2025**

Moved by: Mark Watson

Seconded by: Bill Chopp

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board



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receives the unapproved minutes of the Special Education Advisory Committee Meeting of January 21, 2025.

### **4.2 Unapproved Minutes from the Faith Advisory Committee – January 28, 2025**

Moved by: Mark Watson

Seconded by: Bill Chopp

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives the unapproved minutes of the Faith Advisory Committee Meeting of January 28, 2025.

### **4.3 Unapproved Minutes from the Mental Health Steering Committee – February 3, 2025**

Moved by: Mark Watson

Seconded by: Bill Chopp

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives the unapproved minutes of the Mental Health Steering Committee Meeting of February 3, 2025.

### **4.4 Unapproved Minutes from the Regional Catholic Parent Involvement Committee – February 3, 2025**

Moved by: Mark Watson

Seconded by: Bill Chopp

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives the unapproved minutes of the Regional Catholic Parent Involvement Committee Meeting of February 3, 2025.

## **5. Committee and Staff Reports**

### **5.1 Unapproved Minutes and Recommendations from the Policy Committee – February 11, 2025**

Trustee Dignard presented the minutes and recommendations of the Policy Committee meeting of February 11, 2025. Director McDonald noted that these have been vetted according to our Board By-laws. Policies moving forward will have the appropriate links added when finalized and posted.

- THAT the Committee of the Whole refers the Public Concerns Policy #400.10 to the Brant Haldimand Norfolk Catholic District School Board for approval.
- THAT the Committee of the Whole refers the Emergency Response Policy #400.04 to the Brant Haldimand Norfolk Catholic District School Board for approval.
- THAT the Committee of the Whole refers the Electronic Communications Policy #600.01 to the Brant Haldimand Norfolk Catholic District School Board for approval.

Moved by: Dan Dignard

Seconded by: Dennis Blake

THAT the Brant Haldimand Norfolk Catholic District School Board receives the unapproved minutes of the Policy Committee Meeting of February 11, 2025

**Carried**

THAT the Brant Haldimand Norfolk Catholic District School Board approves the recommendations of the Policy Committee Meeting of February 11, 2025

**Carried**



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### **5.2 OCSTA Membership Fees**

Superintendent Rajni Nelson presented the OCSTA Membership fees report. OCSTA continues to be a strong guiding and unifying force for Catholic education in our province, as they are represented at several key government tables and work with partner organizations to promote and protect Catholic education. Details regarding the fee breakdown were requested and Director McDonald confirmed that he will collect the necessary data on the contributions made by staff and provide this in the future.

Moved by: Dan Dignard

Seconded by: Bill Chopp

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves continued membership with the Ontario Catholic School Trustees' Association and remits the annual fee of \$54,982.00 for the 2024-25 school year.

**Carried**

Moved by: Dan Dignard

Seconded by: Bill Chopp

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves continued payment of the Friends and Advocates of Catholic Education levy with the Ontario Catholic School Trustees' Association and remits the annual fee of \$1,608.01 for the 2024-25 school year.

**Carried**

Moved by: Dan Dignard

Seconded by: Bill Chopp

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves GSN funding for Central bargaining with the Ontario Catholic School Trustees' Association and remits the fee of \$44,345 for the 2024-25 school year.

**Carried**

## **6. Information and Correspondence**

### **6.1 2023-24 Q4 Financial Update**

Superintendent Nelson provided an update on the 2023-2024 Q4 Financials, stating that they are under the finalization stage with the auditors. Once completed, they will be brought forward to a future meeting.

Moved by: Dennis Blake

Seconded by: Mark Watson

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives the information and correspondence since the last meeting.

**Carried**

## **7. Trustee Inquiries**

Anyone with obituary updates pertaining to current or former staff, are to provide their findings to Directors Office.



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### **8. Business In-Camera**

Moved by: Mark Watson

Seconded by: Bill Chopp

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board moves to an In-Camera session.

**Carried**

### **9. Report on the In-Camera Session**

Moved by: Mark Watson

Seconded by: Bill Chopp

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the business of the In-Camera session.

**Carried**

### **10. Future Meetings and Events**

Chair Luciani drew attention to the upcoming meetings and events.

### **11. Closing Prayer**

The closing prayer was led by Chair Luciani.

### **12. Adjournment**

Moved by: Dan Dignard

Seconded by: Mark Watson

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board adjourns the February 18, 2025, meeting.

**Carried**

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**Next meeting:** Tuesday, March 18, 2025 - 7:00 p.m. – Boardroom